

AIS Application for Enrolment Form (International)

Please write clearly in CAPITAL LETTERS ensuring to (✓) all boxes where appropriate

3 STEPS for Enrolment

STEP 1	Complete the Application for Enrolment Form
STEP 2	Gather the 5 Essential Pieces of Documentation listed below
STEP 3	Forward the completed Application for Enrolment Form and documentation to AIS

5 ESSENTIAL Pieces of Documentation (Certified)

1	Copy of Passport Details
2	Samples of any Written English Work you have completed
3	Copies of any English Language Assessments
4	Reference from Previous or Current School Principal
5	Copies of Previous or Current School Reports – translated in English

*All students will be required to complete an AIS English Language Assessment upon enrolment or provide a current alternative English proficiency test result e.g., AEAS results or IELTS results

Study Selection (please tick (✓) the program and semester including the Year you intend to study)

English for Academic Purposes – Elementary to Advanced							
EAP Primary		Number of weeks:		Preferred started date:			
EAP Middle Years		Number of weeks:		Preferred started date:			
EAP SACE Connect		Number of weeks:		Preferred started date:			
South Australian Certificate of Education (SACE)							
Stage 1 (Year 11)		Semester 1		Semester 2		Year	
Stage 2 (Year 12)		Semester 1		Semester 2		Year	

Students Personal Details

Family Name		Given Name	
Date of Birth		Current Age	
		Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Nationality		Passport Number	

Address in Home Country			
Country		Postcode/ZIP	
Telephone Number		Mobile Number	
Email Address			

Address in Australia			
Mobile Number		Email address	



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Do you have a disability or medical condition that requires special consideration?		<input type="checkbox"/> YES <input type="checkbox"/> NO
If Yes, please explain		
Do you suffer from:		
- Anaphylaxis		<input type="checkbox"/> YES <input type="checkbox"/> NO
- Diabetes		<input type="checkbox"/> YES <input type="checkbox"/> NO
- Asthma		<input type="checkbox"/> YES <input type="checkbox"/> NO

Student Health cover

Do you wish <i>Adelaide International School</i> to arrange OSHC for you?	<input type="checkbox"/> YES <input type="checkbox"/> NO
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Accommodation

Adelaide International School now utilises Happy Homestay Adelaide as our preferred homestay provider. Please refer to https://happyhomestay.com.au/ for further information or follow the links on our website http://www.ais.edu.au/homestay/ .

Guardian Service

It is compulsory for students enrolling into the SACE , who are under the age of 18, and not living with a Family Member to register with a Guardian Service. AIS uses and recommends ISA Guardian & Welfare Services (https://www.studentguardians.com) or SGS (https://www.studentgsgs.com) to provide 24 hour a day care for students. A guardian service supports students especially those with less experience in mixed cultural environments, or who have not been away from home before. Please contact either ISA or SGS direct to register.
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Parent / Guardian Details

Father's Family Name		Father's Given Name	
Father's Address			
Country	Postcode/ZIP		
Telephone Number	Mobile Number		
Email Address			

Mother's Family Name		Mother's Given Name	
Mother's Address			
Country	Postcode/ZIP		
Telephone Number	Mobile Number		
Email Address			

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Guardian's Family Name		Guardian's Given Name	
Guardian's Address			
Country		Postcode/ZIP	
Telephone Number		Mobile Number	
Email Address			

Emergency Person Contact Details

Family Name		Given Name	
Address			
What is your relationship with this person?			
Country		Postcode/ZIP	
Telephone Number		Mobile Number	
Email Address			

Agent Contact Details

Name of Agency			
Agent's Name			
Address			
Country		Postcode/ZIP	
Telephone Number		Mobile Number	
Email Address			

Authorisation: I _____
(Student Name)

- Authorise *Adelaide International School* to collect, store and use my personal information within the limitations of the Privacy Principle contained in the Privacy Act 1998.
- Authorise *Adelaide International School* to make relevant enquiries, where necessary, and in accordance with legislation, regarding my application for the purpose of undertaking study.
- Understand that my information will only be released to third parties in accordance with legislation.
- Agree for my academic performance and conduct be made available to my parents and agent
- Understand that I may at any time revoke my authorisation for *Adelaide International School* to release my information to third parties by notifying *Adelaide International School* and that implementation cannot be retrospective.



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- Have read and understand the content of the Student Handbook including my responsibilities.
- Agree to abide by the terms and conditions as set out in the Student Handbook.

Student Signature

Date

Parent / Guardian Signature

Date

Office Use Only (this section is only to be completed by AIS)	
Student ID:	
Student Provided all Documentation:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Student Documentation was Approved:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Student was Offered Enrolment:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Student Accepted Offer of Enrolment:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Invoice Fees Direct to Student	Yes <input type="checkbox"/> No <input type="checkbox"/>
Invoice Fees Direct to the Referring School	Yes <input type="checkbox"/> No <input type="checkbox"/>
Accounting form completed and forwarded to Account Department	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other (please nominate)	
Commencement Date:	